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**CHIVAUGHN CHARLES**

#51 Soriah Trace, Brazil Village,

Brazil.

Contact: 353 - 7618

Email: chivaughncharles@live.com

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**OBJECTIVE**

To find employment within your organization that utilizes my skills in a professional and productive work environment.

**PERSONAL INFORMATION**

DATE OF BIRTH: 21st October 1996

SEX: Male

MARITAL STATUS: Single

EDUCATION:

2001 – 2008 : Arima Presbyterian School

2008 – 2013 : Holy Cross College

2013 – 2015: El Dorado East Secondary

2015-Present: University of The West Indies

**QUALIFICATIONS**

Results obtained from Caribbean Secondary Education Certificate (CSEC) examinations:

|  |  |  |
| --- | --- | --- |
| **SUBJECT** | **GRADE** | **PROFICIENCY** |
| Mathematics | I | General |
| English A | I | General |
| English B | I | General |
| Biology | I | General |
| Physics | II | General |
| Information Technology | I | General |
| Additional Mathematics | III | General |

Results obtained from Caribbean Advanced Proficiency Exam (CAPE):

|  |  |  |
| --- | --- | --- |
| **SUBJECT** | **GRADE** | **PROFICIENCY** |
| Pure Mathematics | Unit 1: IV Unit 2: III | Advanced |
| Physics | Unit 1: II Unit 2: III | Advanced |
| Biology | Unit 1: III Unit 2: III | Advanced |
| Information Technology | Unit 1: III Unit 2: III | Advanced |
| Communication Studies | II | Advanced |
| Caribbean Studies | II | Advanced |

**COMPUTER SKILLS:**

* C++
* PASCAL
* Adobe Photoshop
* Microsoft Word
* Microsoft PowerPoint
* Microsoft Excel
* Microsoft Access

**EXPERIENCE:**

2012: Wrapper at Cost Cutters

2013 – 2014: Cashier at Yvette’s Minimart

2015 (July – September): IT Assistant at the Ministry of Public Administration

**PRE-EMPLOYMENT EXPERIENCE:**

Active member in:

* U.W.I. Biological Society
* International Varsity Christian Fellowship
* University of the West Indies Computing Society

Past Member of:

* El Dorado East Secondary International School Christian Fellowship
* El Dorado East Secondary Swimming Club
* El Dorado East Secondary Science Club
* El Dorado East Secondary Environmental Club
* Senior Prefect of El Dorado East Secondary
* El Dorado East Secondary Parang Group
* Holy Cross College Science Club
* Holy Cross College Parang Group

Volunteer Work:

* St Dominic’s Children Home, Calvery

**REFERENCES:**

Yvette Joyeau

Manager of Yvette J's Minimart

Contact: 714 - 3076

Mr Stephen Olliviere

Teacher at Holy Cross College

Contact: 399 – 0675

Ms Vicky Ramnath

Teacher at El Dorado East

Contact: 620 - 1424